TERREBONNE PORT COMMISSION

**MINUTES**

**August 15, 2017**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Andrew Blanchard, Chris Erny, Charles Giglio, Greg Landry, and Steve Crispino

**Absent: Dan Davis and Edward Rome**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Kyle Domangue – Duplantis Design Group, Katie – Lori Leblanc, LLC, Dustin Malbrough – GIS, Pernell Pellegrin – Martin & Pellegrin**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION** 
   1. **Steve Crispino, President, called the meeting to order. Greg Landry led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION**
   1. **None**
3. **APPROVAL OF MINUTES**
   1. **A motion by Chris Erny and seconded by Greg Landry approved the minutes of the July 18, 2017 regular meeting. No opposition. Motion passed.**
   2. **A motion by Chris Erny and seconded by Greg Landry approved the minutes of the July 26, 2017 special meeting. No opposition. Motion passed.**
   3. **A motion by Chris Erny and seconded by Greg Landry approved the minutes of the August 10, 2017 special meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances was reviewed and approved for the month of July 2017 on a motion by Charles Giglio and seconded by Andrew Blanchard. No opposition. Motion passed.**
   2. **A motion by Charles Giglio and seconded by Andrew Blanchard approved the absence of Steve Crispino at the July 18, 2017 meeting. No opposition. Motion passed.**
   3. **A motion by Greg Landry and seconded by Andrew Blanchard approved the absence of Chris Erny at the July 26, 2017 meeting. No opposition. Motion passed.**
   4. **A motion by Charles Giglio and seconded by Greg Landry approved the absence of Andrew Blanchard at the August 10, 2017 meeting. No opposition. Motion passed.**
   5. **Pernell Pellegrin with Martin & Pellegrin presented the 2016 Audit.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **Port Office Space (DDG) – Kyle Domangue with DDG presented Amendment #6 ($31,000). A motion by Charles Giglio and seconded by Greg Landry approved Amendment #6. No opposition. Motion passed. Kyle also updated the Board on the Port Office building. Onshore has been contacted and the cabinets for the meeting room should be in on Friday.**
         1. **Roof Repairs – David Rabalais gave an update.**
      2. **CBP Expansion (DDG) – No change since last report.**
      3. **Bulkhead Extension (GIS) – The project is on hold. David Rabalais discussed repairs to the boat launch. David will get cost figures.**
   2. **Other Port Projects**
      1. **HNC Maintenance Dredging and Deepening Study – David Rabalais discussed.**
         1. **A motion by Chris Erny and seconded by Greg Landry approved entering into a Cooperative Endeavor Agreement with TPCG for HNC dredge funding. No opposition. Motion passed.**
         2. **A motion by Chris Erny and seconded by Charles Giglio approved sending a non-binding letter of intent to the Corp of Engineers. No opposition. Motion passed.**
         3. **A motion by Charles Giglio and seconded by Andrew Blanchard approved entering into a MOA with the Corp of Engineers to contribute funds for the dredging of the HNC, pending Parish approval. No opposition. Motion passed.**
         4. **A motion by Chris Erny and seconded by Greg Landry moved that approval is pending on Terrebonne Port Commission receiving funds from TPCG. No opposition. Motion passed.**
      2. **Terrebonne Port Munson Slip North West Expansion- David Rabalais gave update.**
      3. **Terrebonne Port Intracoastal Earhart Drive Upgrade – Project is on hold.**
      4. **FEMA Pump Station Generator- The Port is waiting on TPCG.**
      5. **EDA Road Grant – The Port is working with South Central Planning on this project.**
      6. **GIS General Engineering Contract – A motion by Charles Giglio and seconded by Chris Erny approved the General Engineering Contract with GIS. No opposition. Motion passed.**
      7. **A motion by Charles Giglio and seconded by Chris Erny approved making an addition to the agenda. No opposition. Motion passed.**
      8. **A motion by Chris Erny and seconded by Greg Landry authorized Steve Crispino or David Rabalais to sign any documents related to the Eagle case and new leases. No opposition. Motion passed.**
6. **COMMITTEE REPORTS – None**
7. **STAFF REPORT- None**
8. **ADJOURNMENT**

**There being no further business to come before the commission, a motion made for**

**adjournment by Charles Giglio and seconded by Chris Erny. No opposition.**

**Motion passed.**